

Specific requirements on submission and assessment of applications for accreditation and the obligation of HEIs to inform NAB

- applicable to HEIs with the Master study program *General Medicine*

In line with the NCFMEA and WFME requirements stipulated in order to assess compliance of national accreditation systems with their standards, the National Accreditation Bureau for Higher Education (NAB) supplements its methodical materials for higher education institutions (HEIs) carrying out or intending to carry out the Master study program *General Medicine* that leads to the title MUDr., with the following requirements and procedures.

HEIs that do not carry out and do not intend to carry out the Master study program *General Medicine* within institutional accreditation for the field of education *General Medicine* and *Dentistry* for the Master type of study programs:

1. The application for accreditation of the Master study program *General Medicine* includes a list of all clinical sites, where clinical clerkships take place. The list indicates sites, in which the main part of clinical clerkships is concentrated (e.g. clerkships in more than two subjects with the total combined length exceeding 8 weeks). These are considered core clinical clerkship sites. The NAB will conduct a site visit at all these core clinical clerkship sites during the accreditation procedure.
2. The HEI that carries out the Master study program *General Medicine* informs the NAB about all new clinical sites, where clinical clerkships started to take place in the course of implementation of the study program and that were not subject to a site visit during the initial accreditation procedure. The HEI informs the NAB about these clinical sites at the latest when clinical clerkships start to take place there. If the extent of clinical clerkships at the new site falls within the range described above for core clinical clerkship sites, the NAB will conduct a site visit at the clinical site within 12 months of the placement of students at the site.
3. The NAB will conduct a site visit at all core clinical clerkship sites, in which clinical clerkships take place, at least once during the period of accreditation of the study program.

HEIs that carry out or intend to carry out the Master study program *General Medicine* within granted institutional accreditation for the field of education *General Medicine* and *Dentistry* for the Master type of study programs:

1. The application for institutional accreditation in the field of education *General Medicine* and *Dentistry* for the Master type of study programs (referred to as “institutional accreditation” in this document) includes a list of all clinical sites, where clinical clerkships take place. The list indicates sites, in which the main part of clinical clerkships is concentrated (e.g. clerkships in more than two subjects with the total combined length exceeding 8 weeks). These are considered core clinical clerkship sites. The NAB will conduct a site visit at all these core clinical clerkship sites during the accreditation procedure.
2. The HEI with granted institutional accreditation approves, through an internal procedure stipulated by its internal regulations, all new clinical clerkship sites, where clinical clerkships started to take place in the course of implementation of the study program and that were not subject to a site visit during

the initial accreditation procedure. A site visit will be conducted within 12 months of the placement of students at the new sites.

3. The HEI informs the NAB immediately about all new clinical clerkship sites it has approved through the internal procedure stipulated by its internal regulations. If the extent of clinical clerkships at the new site falls within the range described above for core clinical clerkship sites, the NAB will conduct a site visit at all these clinical clerkship sites at least once during the period of institutional accreditation.